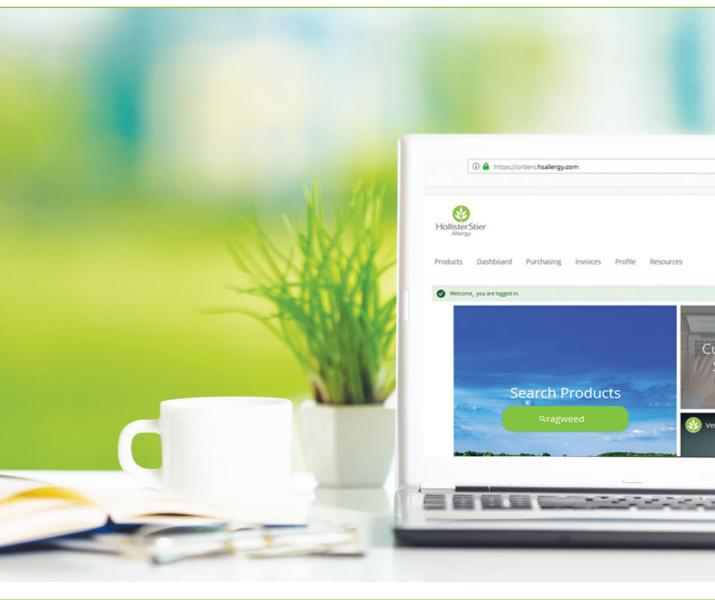


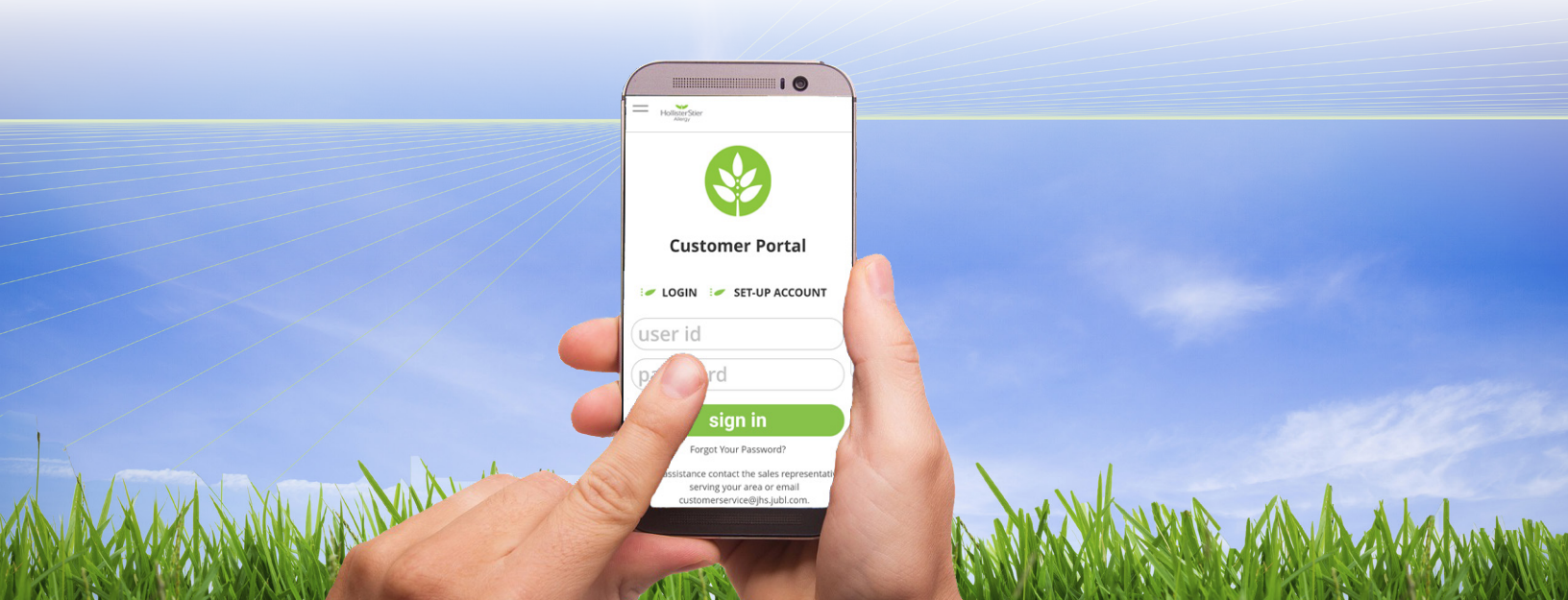
# Customer Ordering Portal

## Orders. Payments. Account Management.



### Features:

- Search our full product catalog
- Save & reorder your favorites via Cart Creation
- Review open orders & product availability
- View order status
- View statements & invoices
- Make secure payments
- Access physician resources & patient education materials



ORDERS.HSALLERGY.COM

# Home Page Features

## My Account Management

- 1 Change or update your personal information including contact information, password & secret question by clicking on the carrot ~ next to your name

## Product Catalog Search

There are two easy ways to search for products

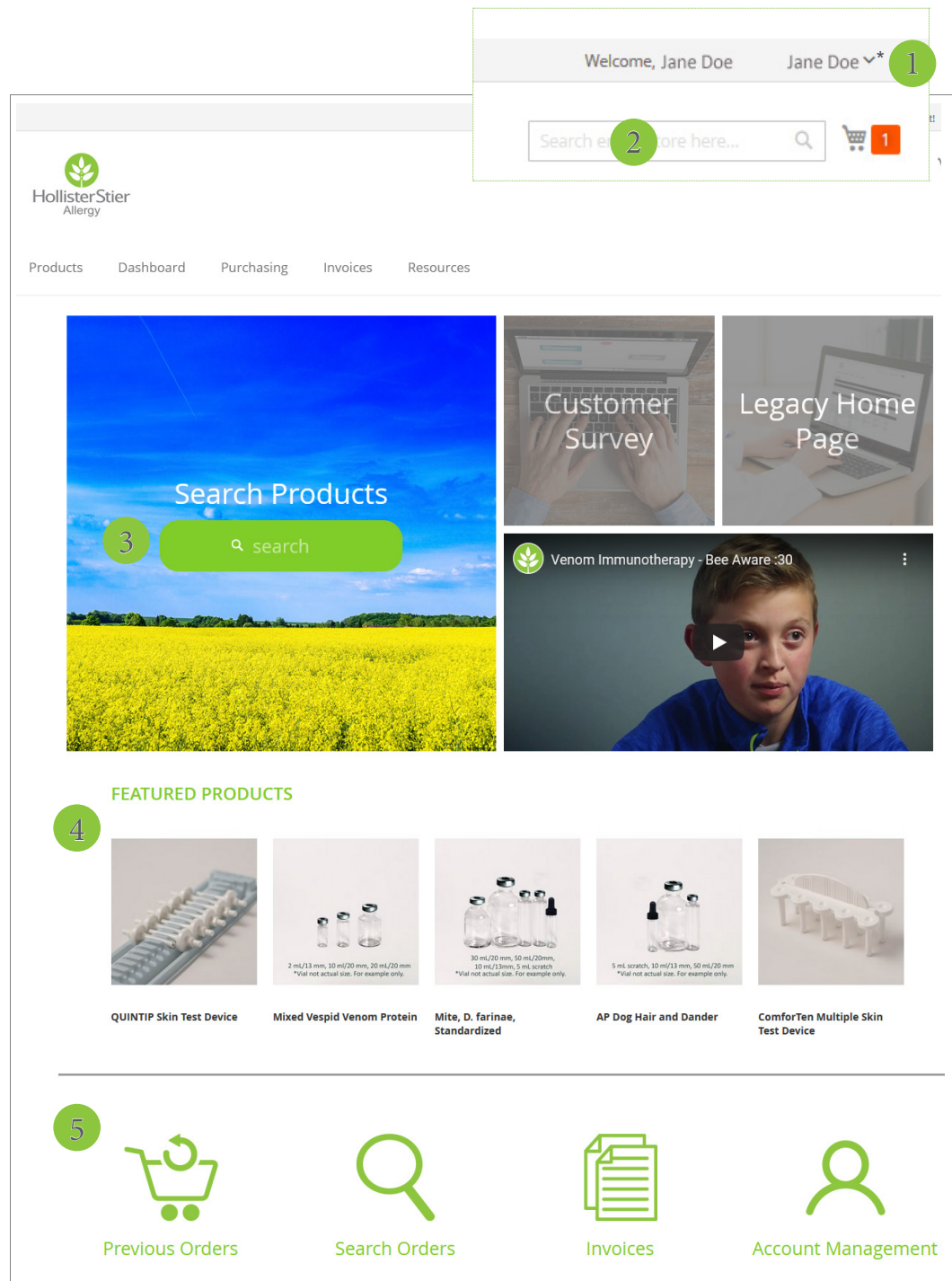
- 2 Use the Search Products function on the home screen to search using key words or the item code
- 3 Search a product name or item code in the search box at the top of the screen

## Featured Products

- 4 This area highlights some of our most popular products

## Quick Links

- 5 One click will take you straight to your orders, invoices and your user profile



\*Image enlarged to show detail

# Dashboard

## View your Account Details in one easy place

- 1 Shortcuts include some of our most popular features: Upload Cart, Create Order, Open items, and an option to Display an Order\* if you have the order number
- 2 Quickly find recently placed orders & shipped orders
- 3 View overdue invoices
- 4 Create an order from scratch or select Reorder from recently placed orders to add all items included in that order to the cart

**Home Page**

News

View News

1

Short Cuts

Upload Cart

Create Order

Open Items

Display Order

2

Your company's recently placed orders (showed 5/5)

282462	Sales Order Number:	416843
	Ship Status:	open
Reorder	Net Value:	\$ 6,572.20
	Document Date:	09/22/2020
281841	Sales Order Number:	414372
	Ship Status:	shipped
Reorder	Net Value:	\$ 1,129.40
	Document Date:	08/21/2020
281020	Sales Order Number:	409976
	Ship Status:	shipped
Reorder	Net Value:	\$ 122.00
	Document Date:	06/29/2020
280653	Sales Order Number:	408828
	Ship Status:	shipped
Reorder	Net Value:	\$ 365.80
	Document Date:	06/12/2020
12172019	Sales Order Number:	395258

3

Overdue Invoices (showed 0/0)

You have no overdue invoices. Thank you.

4

Recently Shipped Orders


281841		
Sales Order Number :	Delivery Number :	Ship Date :
414372	80767413	08/21/2020


\*Permission Required

# Online Product Catalog

**Quickly access the catalog by clicking on the Products tab from any page**

- 1 Filter & find items by product categories
- 2 Search for specific products in the search bar to quickly find exactly what you are looking for
- 3 Click on items to view product details & availability




**HollisterStier**  
Allergy

entire store here... 


Products Dashboard Purchasing Invoices Resources

Home > Products

## Products

Shopping Options   Items 1-8 of 317 Sort By Popularity 

1


CATEGORY LEVEL 1 

Extracts (201)

Diagnostic Products (18)

Vials and Diluents (17)

Allergy Products and Supplies (81)

CATEGORY LEVEL 2 

Tree (34)

Weed (22)


Grass (15)

Epidermals and Inhalents (3)


AP Products (5)


Insects (3)

3


  
50 mL/20 mm  
\*Vial not actual size. For example only.

**AP Cat Hair, Standardized**  
Bulk Std. Gly 10,000 BAU/mL  
50mL  
Item # 4815TL

  
ComforTen Multiple Skin Test  
Device  
Sterile, 10 tests per device  
Item # 80000000021  
[View Product](#)

  
2 mL/13 mm, 10 mL/20 mm, 20 mL/20 mm  
\*Vial not actual size. For example only.

**Mixed Vespid Venom Protein**  
Yellow Jacket, White-Faced  
Hornet and Yellow Hornet  
Item # 6786

  
2 mL/13 mm, 10 mL/20 mm, 20 mL/20 mm  
\*Vial not actual size. For example only.

**Wasp Venom Protein**  
Polistes spp.  
Item # 6784

# Product Details

## Overview

- 1 View products sizes, pricing & availability
- 2 The photo carousel allows you to scroll through various product photos

## Details

- 3 A full product description is available in the Details tab

Home > AP Cat Hair, Standardized

### AP Cat Hair, Standardized

**Product Name** Qty

**AP Cat Hair, Standardized** 0  
Std. Scratch 5mL 10,000 BAU/mL  
Item # 4815TR  
Price is loading...  
Loading...

**AP Cat Hair, Standardized** 0  
Bulk Std. Gly 10,000 BAU/mL 10mL  
Item # 4815TJ  
Price is loading...  
Loading...

**AP Cat Hair, Standardized** 0  
Bulk Std. Gly 10,000 BAU/mL 50mL  
Item # 4815TL  
Price is loading...  
Loading...

[Add to Cart](#)

5 mL scratch, 10 ml/13 mm, 50 mL/20 mm  
\*Vial not actual size. For example only.

2

3 Details Documents

Products Dashboard Purchasing Invoices Resources

Home > AP Cat Hair, Standardized

### AP Cat Hair, Standardiz

**Product Name**

**AP Cat Hair, Standardized**  
Std. Scratch 5mL 10,000 BAU/mL  
Item # 4815TR  
Price is loading...  
Loading...

**AP Cat Hair, Standardized**  
Bulk Std. Gly 10,000 BAU/mL 10mL  
Item # 4815TJ  
Price is loading...  
Loading...

**AP Cat Hair, Standardized**  
Bulk Std. Gly 10,000 BAU/mL 50mL  
Item # 4815TL  
Price is loading...  
Loading...

[Add to Car](#)

5 mL scratch, 10 ml/13 mm, 50 mL/20 mm  
\*Vial not actual size. For example only.

4

Details Documents

• [Allergenic Extracts - Standardized Cat Hair](#)

## Documents

- 4 View & download PDF versions of product inserts



# Purchasing Tab: Quick Order Creation Tips

## Purchasing Tab: Recently Ordered Items

Search your recent orders to identify products for quick reorder

- Under Purchasing select Create Order, select your Ship To address, then click the Recently ordered items button

Recently ordered items

- From there you can search the product code in the Number box or search a key word in the Description box. You can also scroll to see items, select the quantity, then add to cart

Search Criteria

Number: 2294 Description: ragweed

Search Reset

Matches Found: 39

Show 10 entries

Material	Description	Product name	Quantity	Action
2294ED	Scratch 5mL 1:20 w/v	RAGWEED, GIANT	1	Add the Product
2294EDC	Scratch 5mL 1:20 w/v	RAGWEED, GIANT		Add the Product
2294FDC	Intradermal 5mL 500 PNU/mL	RAGWEED, GIANT		Add the Product
2294GV	Bulk N/G 1:10 w/v	RAGWEED,		Add the Product

## Purchasing Tab: Copy Invoice

If you want to duplicate a previous order, search for and select the previous order you want to copy, then click Copy Order

- All items will be added to your cart
- To add more items to your order click the Recently ordered items button in your Cart or use the search box to find other products

HollisterStier Allergy

Summary Pricing Shipping

Sold-to: Oaklawn Hospital, Marshall, 90000871

Ship-to: Oaklawn Hospital, Marshall, 90000871

Your Contact: Cust.Service 1-800-495-7437

Order Confirmation:

PO Number: 281020

Document Date: 06/29/2020

Requ.Del.Date: 06/29/2020

Total Net Value: \$ 0.00

Credit Status:

PO Type: Email

Download

Copy Order Back Contact Us

Search

Item #	Material	Description	Req. Qty.	Unit	Net Value	Ship Status	Copy
10	7510ZA	SEV 5ML/20MM SILVER	50	Each	\$ 0.00	shipped	<input checked="" type="checkbox"/>

Showing 1 to 1 of 1 entries

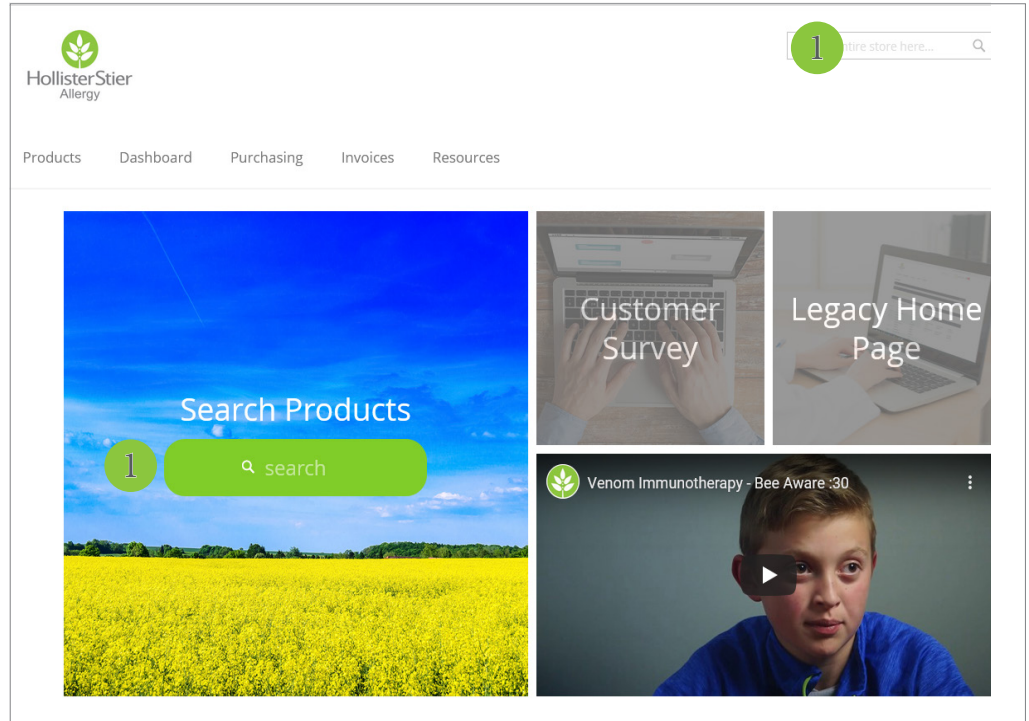
# Cart Creation

## Cart Creation & Management

- The Cart Creation function allows you to save a cart of your favorites for quick reordering.

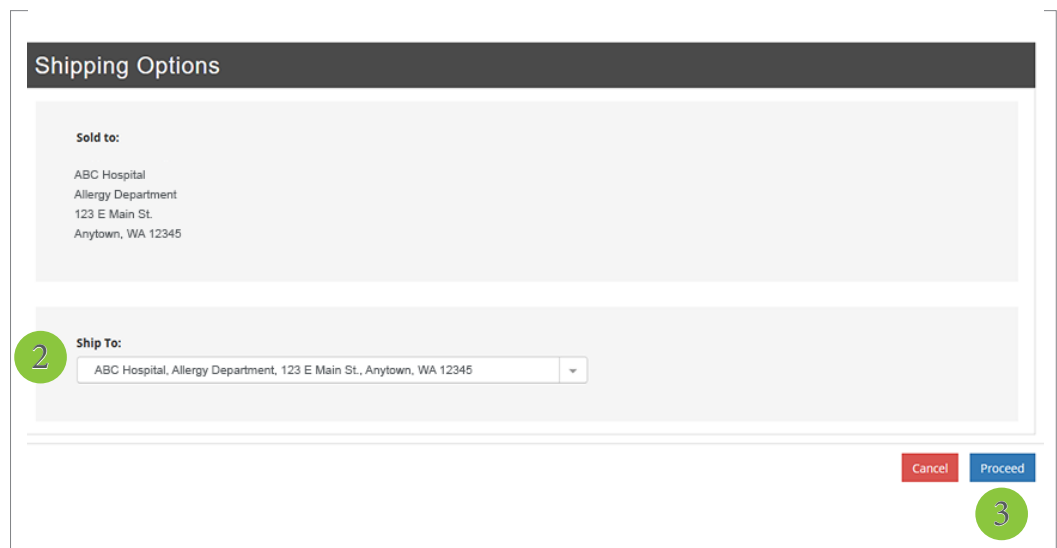
### 1 Search for products and add them to your cart

- Use the Search Products function on the home screen to search using key words or the item code
- Search a product name or item code in the search box at the top of the screen



### 2 Click on the Cart icon then select the Ship To address from the drop down

### 3 Click Proceed. This will take you to the Your Cart page



## Cart Creation

- 3

3

- 4

- 5

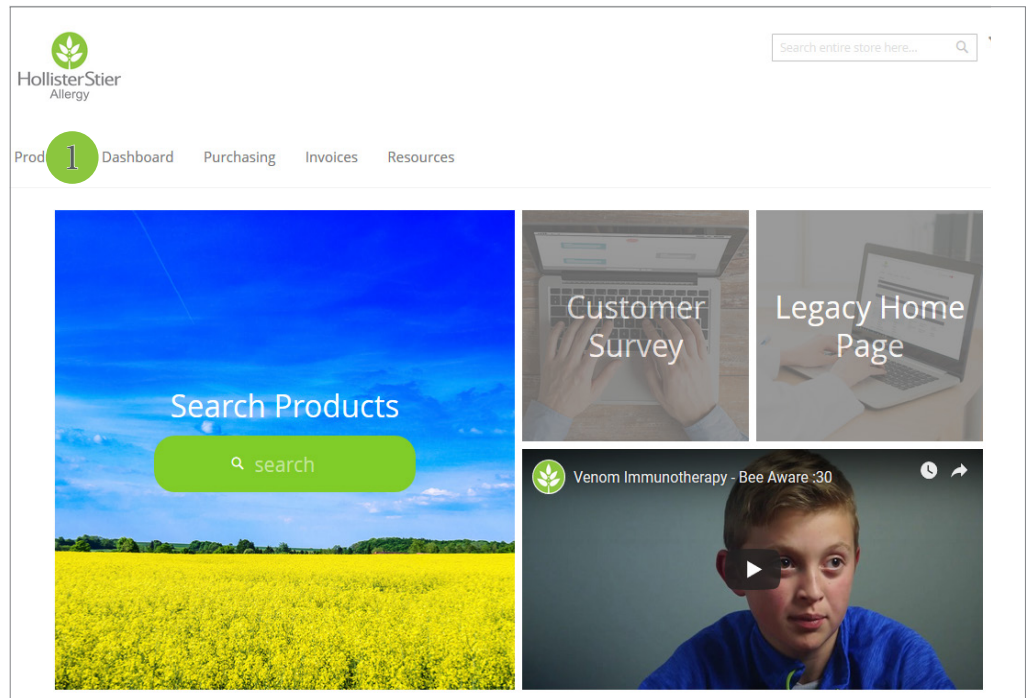
4

- 5

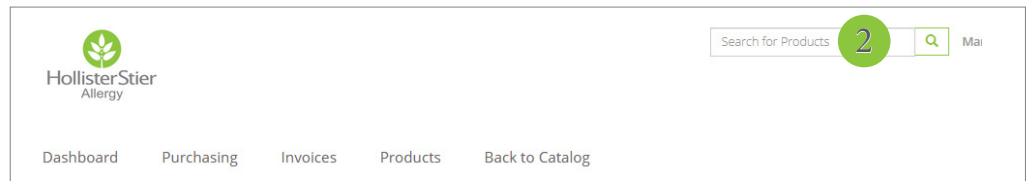


# Finding Saved Carts

1 From the Home Screen click Dashboard



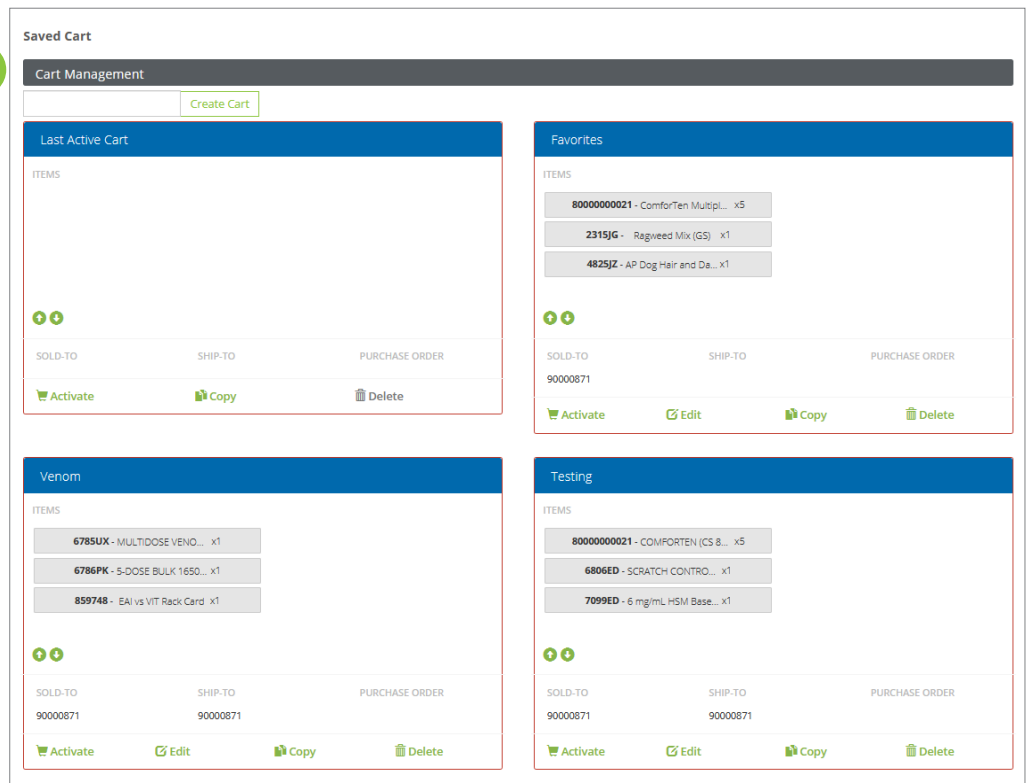
2 In the upper right corner click Manage Carts



3 On the Cart Management screen you can view all of your saved carts

- Click ACTIVATE to add all of the cart items to your current cart
- Click EDIT to change the cart name
- Click COPY to start a new cart with those items
- Click DELETE to remove the saved cart from your account

3

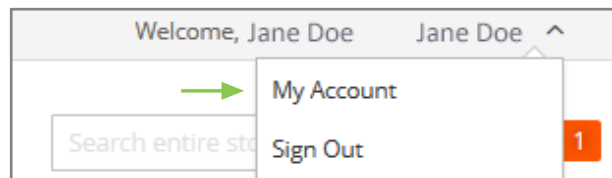


### How do I get my Online Account set up?

- Go to [orders.hsallergy.com](https://orders.hsallergy.com) and click Set-up Account
- Select Existing Customer
- Complete the New Customer Account Information, click Submit
- Within 2 business days you will receive an email with your userID & a temporary password from our Customer Service Department

### How do I change my password & personal contact information?

- If you cannot log in to your account, go to [orders.hsallergy.com](https://orders.hsallergy.com) and click the "Forgot My Password" option, then enter your username to retrieve your Reset Password Question
- If you have you login credentials, go to the [orders.hsallergy.com](https://orders.hsallergy.com) home page, click on the drop down next to your name, then click on My Account. Make any necessary changes to your profile, then click Submit.



### Our clinic is moving locations. How can I change our address?

Visit the Resources page to download the Address Change form. The Credit Card Authorization form and Prescribing License Update form are also available for download.

### Where can I find instruction & dosage information for a specific product?

These documents are available in two places:

- Click on the Resources tab and download the form
- Search for & select the specific product, click on the Documents tab beneath the product information, then download the form





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